Application form - xx/xx/2021

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| *Reserved for Foundation Auchan*  **COUNTRY:**  **ASSOCIATION:**  Have you ever received support from the Foundation Auchan?  If so, when and for what amount? |

**This project presentation file may be supplemented by other items (photographs, plans, etc.). The entire application will be selected and examined by the association’s sponsor employee and the Foundation Auchan team. It will then be submitted to the project selection committee for a final decision**.

**REMINDER:**

To receive funding, your organisation must be:

* a general interest, non-profit organisation
* registered for longer than one year

To be considered, this application must be completed in full and accompanied by all the following documents:

* the association’s signed articles of association in French, English or Spanish
* the declaration of these articles of association in the Official Journal of the country/region
* the list of members of the association’s Board of Directors
* the most recent annual report
* the most recent financial report
* bank details (IBAN/SWIFT code)

**/!\** *Incomplete applications will not be processed by Foundation Auchan.*

**FILE TO BE RETURNED BY:**

* e-mail: xxxxxx@xxxxxxx
* letter

**FOUNDATION AUCHAN**

XXXXXXXXXXXXXXX

XXXXXXXXXXXXXXX

How did the project leader become aware of the Foundation Auchan?

**1 - THE ASSOCIATION**

|  |  |
| --- | --- |
| Name of the association: |  |
| Address: |  |
| Postcode: |  |
| City: |  |
| Country: |  |
| Tel: |  |
| Email: |  |
| Website/ Facebook page |  |
| Date created: |  |

**CONTACT DETAILS OF THE DIRECTOR/MANAGER**

|  |  |
| --- | --- |
| Manager’s surname |  |
| Manager's first name: |  |
| Position in the association: |  |
| Telephone/Email: |  |

**CHAIRMAN'S CONTACT DETAILS**

|  |  |
| --- | --- |
| Chairman’s surname: |  |
| Chairman’s first name: |  |
| Profession: |  |
| Telephone/Email: |  |

**ASSOCIATION’S ACTIVITIES**

|  |
| --- |
| Main area of intervention: |
| Secondary areas of intervention: |
| Origin of the association and motivations for it creation: |
| Description of the association’s various activities:  *(main projects in progress or to come)* |
| Number of employees:   * open-ended contract: * fixed-term contract: * full-time equivalent: |
| Number of active volunteers *(excluding board members)* |
| Number of members: |
| Target population: |
| Number of beneficiaries:  Age: |

**ASSOCIATION’S SIMPLIFIED BUDGET – Year N-1**

|  |  |
| --- | --- |
| **Expenses** | EUR/Local Currency |
| Equipment and supplies |  |
| Purchase of Services (to be specified) |  |
| Travel expenses |  |
| Wages |  |
| Taxes |  |
| Bank charges |  |
| Other expenses (to be specified)  -  - |  |
| Exceptional expenses (to be specified)  -  - |  |
| **TOTAL** |  |

|  |  |
| --- | --- |
| **Resources** | EUR/Local Currency |
| Goods and services sold |  |
| Grants (public and private)  -  - |  |
| Financial income  -  -  Other resources (to be specified)  -  - |  |
| Exceptional resources (to be specified) |  |
| **TOTAL** |  |

**2 - THE PROJECT**

|  |
| --- |
| Project name: |
| Area of intervention: |
| Project description:  Project objectives:  -  -  -  -  - |
| Background and reasons for carrying out the project: |
| Expected tangible results:  What are the tools/ impact indicators used?:  Can the project be replicated in other cities or other countries? Where?: |
| Launch date:  Project duration: |
| Number of employees involved:  Number of volunteers involved: |
| Target population |
| Number of beneficiaries:  Age of target population: |
| City where the project is taking place: |

**PROJECT BUDGET**

|  |
| --- |
| Total estimated budget:  *Specify whether the resources are acquired or under development*  Co-founders: name and amount of contribution: |

|  |  |  |  |
| --- | --- | --- | --- |
| EXPENSES | | RESOURCES | |
| Title | Amount | Title | Amount |
|  |  |  |  |
| **TOTAL:** |  | **TOTAL:** |  |

**DESIRED SUPPORT**

|  |
| --- |
| Amount of the grant requested in:   * euros: * local currency:   What is it for?  Specify: |

|  |
| --- |
| How does the project leader ensure that the allocation is put to proper use? |

**3 - PARTNERSHIP WITH AUCHAN**

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| --- |
| Have you ever benefited from skills sponsorship via a corporate foundation?  Yes No |
| If yes, please specify:  - In what form(s)? :  - Which partner company(ies)? : |
| Which Auchan site is closest to your project?  Site: Number of kilometres:  If “Other site”, please specify: |
| How do you view the partnership with Auchan employees?  What are your specific expectations and needs?  *- participation of sponsors in events*  *- provision of management skills*  *- training*  *- logistics assistance*  *- accounting*  *- other*  Comments: |
| With what frequency do you envisage this sponsorship or skills input? |
| Have you contacted or presented your project to Auchan employees? |
| Who are they? What is their role and place of work? |
| When and where did you do this? |

**4 - THE ORGANISATION’S UNDERTAKING**

*I, the undersigned, (Surname and First name), [Position], duly authorised to represent the association, hereby confirm that in the event of financial support being granted to the project described above, the association that I represent undertakes in return to:*

* *Carry out the project and activities for which the grant was provided in accordance with the planned deadlines and budget, as described in the grant application file*
* *Inform Foundation Auchan immediately and in writing of any delay in the performance of the project relating to the planned activities, timetable or budget, or of any difficulty encountered that would make it impossible to continue the project*
* *Send Foundation Auchan a final general and financial report (intermediary, if required) using the template provided, as well as supporting documents (copies of invoices, photos, attendance lists, etc.)*
* *Communicate any information about the project required by Foundation Auchan and allow any follow-up/assessment visit by any person duly authorised by Foundation Auchan*
* *Mention Foundation Auchan’s support in any communication relating to the project*
* *Comply with applicable laws relating to employment law, personal data protection, child protection and the fight against corruption and money laundering.*

Done in …………, on …………/…………./2021

Signature: